

TOWING YOUR VEHICLE

In the event that your vehicle has to be towed, request the Police contact a tow company or roadside assistance service such as C.A.A.

If you do not have a preference for a tow company, the Police will request a towing company as per the rotational towing system.

The vehicle(s) must be towed to the CRC before receiving any repairs.

During operating hours, your vehicle will be towed directly to the CRC and then to the location of your choice.

If you do not specify where you want your vehicle towed, it will be towed to the tow company storage facility after the officer is finished examining it at the CRC.

After operating hours, your vehicle will be towed directly to the storage compound of the company towing your vehicle. The Tow Company will tow your vehicle to the CRC the next business day and then to a location specified by you or back to the tow company storage facility.

Be sure to provide the tow truck driver with the occurrence number that you have been given by the Police for your motor vehicle collision.

OPERATION LOOKOUT

**IF YOU SEE AN IMPAIRED DRIVER
TELEPHONE
911**



Phone: (807) 345-1617
FAX: (807) 345-1626
WEB: www.accsupport.com

COLLISION REPORTING CENTRE

1200 Balmoral Street
Thunder Bay, Ontario
P2B 5Z5

Business Hours

Monday to Friday

10:00 AM – 6:00 PM

Saturday 10:00 AM – 4:00 PM

**INFORMATION
(807) 345-1617**

OCCURRENCE NUMBER

#



WHAT IS A COLLISION REPORTING CENTRE?

A Collision Reporting Centre is a facility where the public in Thunder Bay report traffic collisions.

The Highway Traffic Act requires that all collisions where persons are injured, where damage exceeds a combined value of \$1,000.00, or where there is damage to highway property, MUST be reported to the Police.

MOTOR VEHICLE COLLISIONS

Steps to be taken by all drivers before attending the Collision Reporting Centre:

1. Check the "exception list" on the next page to determine if Police presence is required.
2. If it is safe to do so, remove vehicle from the roadway.
3. Exchange information with the other involved parties, including independent witnesses. Obtain names, addresses, phone numbers, insurance and vehicle particulars, including licence plate number.
4. As soon as possible, attend with your vehicle at the Police Reporting Centre. If your vehicle is drivable, you have 48 hours to report your accident at the Collision Reporting Centre.
5. Bring your documentation with you to the Police Reporting Centre, i.e. drivers licence, ownership and insurance. The driver must attend with the vehicle.

DO YOU REPORT HIT AND RUN COLLISIONS AT THE COLLISION REPORTING CENTRE?

YES. A Police Officer will be dispatched if the suspect vehicle is still in the area of the collision.

WHEN SHOULD A DRIVER ATTEND THE POLICE REPORTING CENTRE?

A driver involved in a property damage collision will report the collision at the Police Reporting Centre during business hours, with the following exceptions:

- EXCEPTIONS -

Police will attend collisions involving:

- 1. Injury or death;**
- 2. Pedestrian's or bicycles;**
- 3. Criminal activity, examples: Impaired driving, stolen vehicle, assault;**
- 4. Federal, provincial, or municipal vehicles;**
- 5. Vehicles transporting dangerous goods;**
- 6. Damage to private, municipal, or highway property.**

WITHOUT EXCEPTION, DURING BUSINESS HOURS, TOWED VEHICLES MUST GO DIRECTLY TO THE POLICE REPORTING CENTRE FROM THE SCENE OF THE COLLISION

OTHER DRIVER/VEHICLE INFORMATION

DRIVER _____
ADDRESS _____
CITY _____ POSTAL CODE _____
PHONE – HOME _____
PHONE – BUSINESS _____
DRIVERS LICENCE _____
VEHICLE PLATE NUMBER _____

OWNER _____
ADDRESS _____
CITY _____ POSTAL CODE _____
PHONE-HOME _____
PHONE-BUSINESS _____
INSURANCE COMPANY _____
POLICY NUMBER _____

WITNESS INFORMATION

NAME _____
ADDRESS _____
CITY _____ POSTAL CODE _____
PHONE-HOME _____
PHONE-BUSINESS _____