



DURING BUSINESS HOURS, TOWED VEHICLES MUST GO DIRECTLY TO THE REPORTING CENTRE FROM THE SCENE OF THE COLLISION.



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COLLISION REPORTING CENTRE

**135 Princess Street West
North Bay, ON
P1B 8J8**

Business Hours

Monday to Friday

9:00 AM – 5:00 PM

Saturday 10:00 AM – 4:00 PM

**INFORMATION
(705) 497-1600**

OCCURRENCE NUMBER

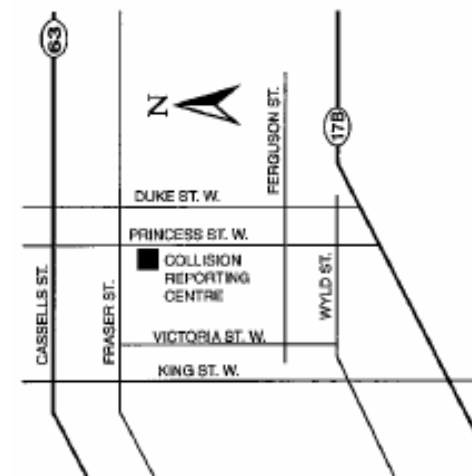
NORTH BAY POLICE SERVICE MISSION STATEMENT:

The North Bay Police Service is an integral community partner committed and maintaining the law and protecting the rights of all, through professionalism, sensitivity and efficiency, thus ensuring an orderly and safe environment in which people can live, work, and raise families.

OPERATION LOOKOUT

IF YOU SEE AN IMPAIRED DRIVER TELEPHONE

911



WHERE THERE IS NO EVIDENCE TO BE GAINED BY THE PERSONAL ATTENDANCE OF A POLICE OFFICER, YOU MAY BE DIRECTED TO ATTEND THE COLLISION REPORTING CENTRE FOR: THEFT OF A MOTOR VEHICLE, THEFT FROM A MOTOR VEHICLE, DAMAGE TO A MOTOR VEHICLE, OR ANY INSURANCE RELATED OCCURRENCE.

WHAT IS A COLLISION REPORTING CENTRE?

A Collision Reporting Centre is a facility where the public in North Bay report traffic collisions.

The Highway Traffic Act requires that all collisions where persons are injured, where damage exceeds a combined value of \$1,000.00, or where there is damage to highway property, MUST be reported to the Police.

MOTOR VEHICLE COLLISIONS

Steps to be taken by all drivers before attending the Collision Reporting Centre:

1. Check the "exception list" on the next page to determine if Police presence is required.
2. If it is safe to do so, remove vehicle from the roadway.
3. Exchange information with the other involved parties, including independent witnesses. Obtain names, addresses, phone numbers, insurance and vehicle particulars, including licence plate number.
4. Bring your documentation with you to the Police Reporting Centre, i.e. drivers licence, ownership and insurance. The driver must attend with the vehicle.
5. After Hours – Police will be dispatched to the scene to start the process, and will provide you with the Self Report Form and a White Card on which to exchange information with the other driver. You will be required to attend the Police Reporting Centre with this documentation and your vehicle first thing the following morning.

DO YOU REPORT HIT AND RUN COLLISIONS AT THE COLLISION REPORTING CENTRE?

YES. A Police Officer will be dispatched if the suspect vehicle is still in the area of the collision.

WHEN SHOULD A DRIVER ATTEND THE POLICE REPORTING CENTRE?

A driver involved in a property damage collision will report the collision at the Police Reporting Centre during business hours, with the following exceptions:

- EXCEPTIONS -

Police will attend collisions involving:

- 1. Injury or death;**
- 2. Criminal activity, examples: Impaired driving, stolen vehicle, assault;**
- 3. Federal, provincial, or municipal vehicles;**
- 4. Vehicles transporting dangerous goods;**
- 5. Damage to private, municipal, or highway property.**

WITHOUT EXCEPTION, DURING BUSINESS HOURS, TOWED VEHICLES MUST GO DIRECTLY TO THE POLICE REPORTING CENTRE FROM THE SCENE OF THE COLLISION

OTHER DRIVER/VEHICLE INFORMATION

DRIVER _____

ADDRESS _____

CITY _____ POSTAL CODE _____

PHONE – HOME _____

PHONE – BUSINESS _____

DRIVERS LICENCE _____

VEHICLE PLATE NUMBER _____

OWNER _____

ADDRESS _____

CITY _____ POSTAL CODE _____

PHONE-HOME _____

PHONE-BUSINESS _____

INSURANCE COMPANY _____

POLICY NUMBER _____

WITNESS INFORMATION

NAME _____

ADDRESS _____

CITY _____ POSTAL CODE _____

PHONE-HOME _____

PHONE-BUSINESS _____
