



PH: (613) 930-7458  
FAX: (613) 930-7457  
WEB: [www.accsupport.com](http://www.accsupport.com)

## COLLISION REPORTING CENTRE

340 Pitt Street  
Cornwall, ON K6H 5T7

Business Hours  
Monday to Friday  
11:00 AM – 7:00 PM

INFORMATION  
(613) 930-7458

OCCURRENCE NUMBER

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To locate the  
Collision Reporting  
Centre, please  
follow any of the  
Cornwall Police  
Signs, through-out  
the City.



### Our Vision

#### **“A Safer Cornwall”**

“Vision without action  
is a dream. Action  
without vision is  
simply passing the  
time. Action with  
Vision is making a  
positive difference.”

(Joel Barker)

### Our Mission Statement

The Cornwall  
Community Police  
Service, in partnership  
with our community, is  
committed to making  
Cornwall a safer place  
to live, work and visit.

## WHAT IS A COLLISION REPORTING CENTRE?

A Collision Reporting Centre is a facility where the public in Cornwall report traffic collisions.

*The Highway Traffic Act requires that all collisions where persons are injured, where damage exceeds a combined value of \$1,000.00, or where there is damage to highway property, **MUST** be reported to the Police.*

## MOTOR VEHICLE COLLISIONS

Steps to be taken by all drivers before attending the Collision Reporting Centre:

1. Check the "exception list" on the next page to determine if Police presence is required.
2. If it is safe to do so, remove vehicle from the roadway.
3. Exchange information with the other involved parties, including independent witnesses. Obtain names, addresses, phone numbers, insurance and vehicle particulars, including licence plate number.
4. As soon as possible, attend with your vehicle at the Police Reporting Centre. If your vehicle is drivable, you have 48 hours to report your accident at the Collision Reporting Centre.
5. Bring your documentation with you to the Police Reporting Centre, i.e. drivers licence, ownership and insurance. The driver must attend with the vehicle.

## DO YOU REPORT HIT AND RUN COLLISIONS AT THE COLLISION REPORTING CENTRE?

**YES.** A Police Officer will be dispatched if the suspect vehicle is still in the area of the collision.

## WHEN SHOULD A DRIVER ATTEND THE POLICE REPORTING CENTRE?

A driver involved in a property damage collision will report the collision at the Police Reporting Centre during business hours, with the following exceptions:

### - EXCEPTIONS -

#### Police will attend collisions involving:

- 1. Injury or death;**
- 2. Criminal activity, examples: Impaired driving, stolen vehicle, assault;**
- 3. Federal, provincial, or municipal vehicles;**
- 4. Vehicles transporting dangerous goods;**
- 5. Damage to private, municipal, or highway property.**

**WITHOUT EXCEPTION, DURING BUSINESS HOURS, TOWED VEHICLES MUST GO DIRECTLY TO THE POLICE REPORTING CENTRE FROM THE SCENE OF THE COLLISION.**

## OTHER DRIVER/VEHICLE INFORMATION

DRIVER \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE – HOME \_\_\_\_\_

PHONE – BUSINESS \_\_\_\_\_

DRIVERS LICENCE \_\_\_\_\_

VEHICLE PLATE NUMBER \_\_\_\_\_

OWNER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE-HOME \_\_\_\_\_

PHONE-BUSINESS \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_

POLICY NUMBER \_\_\_\_\_

### WITNESS INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE-HOME \_\_\_\_\_

PHONE-BUSINESS \_\_\_\_\_